



# FEE REFUND POLICY

For

## Fabtech Technical Campus College of Engineering and Research, Sangola.

### FEE REFUND POLICY

With reference to: UGC Ref. No. D.O.No.F.2-71/2022 (CPP-II)(C-1114546) dated 12<sup>th</sup> June 2024

This policy is formulated in accordance with the guidelines set by the **University Grants Commission (UGC)**, **All India Council for Technical Education (AICTE)**, **Directorate of Technical Education (DTE)**, and the **CET Cell**.

#### 1. Refund of Fees upon Withdrawal of Admission

If a student applies for withdrawal of admission, the refund of fees shall be processed as per the following rules:

Time of Withdrawal	Refund Amount	Deductions (if any)
Before the last date of admission	100% refund	Processing fee of ₹1,000/- or as per UGC norms
Within 15 days after the last date of admission	90% refund	10% deduction of total fees
Within 30 days after the last date of admission	80% refund	20% deduction of total fees
Between 31 to 60 days after the last date of admission	50% refund	50% deduction of total fees
After 60 days from the last date of admission	00% No Refund	-



*12/10/24*

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## 2. Security Deposit / Caution Money

The security deposit or caution money, if collected, will be refunded in full after adjusting any dues, provided there is no damage to institutional property.

## 3. Mode of Refund

- The refund will be processed through **bank transfer** to the student's registered bank account within **7 to 15 working days** after approval.
- The student/guardian must submit a **written request** along with relevant documents, such as the admission cancellation letter, fee receipt, and bank details.

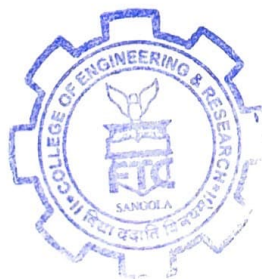
## 4. Special Considerations

- If a student withdraws **due to medical reasons or other unforeseen circumstances**, the institution may consider a partial refund on a case-to-case basis.
- If admission is cancelled due to **disciplinary action or submission of false documents**, no refund shall be granted.

## 5. Compliance with Regulatory Guidelines

This policy follows the latest guidelines issued by **UGC, AICTE, DTE, and CET Cell**. Any updates in these regulations shall be **automatically applicable** to this policy.

For further details or queries, students are advised to contact the **Admission Office** of the institution.



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